

MINUTES OF THE MEETING OF SHEPTON MONTAGUE PARISH COUNCIL HELD ON THURSDAY 21st JULY at 7.00pm in the VILLAGE HALL

Draft minutes for approval at next meeting

Present: Paul Williams (PW)(Chair), Julia Hunter (JH), John Sykes (JS), Ali Willasey-Wilsey (AW), Richard Ellis (RW), Margaret Bowden (MB)(Clerk), and one member of the Parish.

1. **Apologies for absence:** Robin Bastable (RB)(District Councillor), Mr and Mrs Clark (Applicants re item 5)
2. **Declarations of Interest:** None
3. **Approve the minutes of the last meeting:** The minutes of the last Parish Council meeting held on 30.6.22 were approved as a correct record and signed by the Chair.
4. **Matters Arising:**
 - **East St junction:** PW had spoken with Garry Warren regarding signage and had written to him requesting a) 7.5 t weight limit signs at the entrance to Verrington Lane opposite Whitehall Garage in Wincanton, b) a sign opposite the entrance to Moorhayes Farm advising all HGV's leaving the farm to turn left towards Wincanton and c) The sign by Higher Farm in Shepton Montague which currently says 'Unsuitable for HGV's' to be changed to 'No HGV's and an arrow directing them to the left fork which avoids the problem T junction.
 - **The dog waste bin:** has now been emptied.
 - **Earthed banks along the B3081 (Planning application 22/00495/FUL Stokeford Farm, Stoney Stoke):** Clerk had written to the applicants and received a reply to say they were trying to organise a meeting of all interested parties as there were several (sometimes contradictory) issues to be resolved and were waiting for a response from Planning. Clerk had subsequently emailed Planning to ask for information as to the current position and supporting the idea of a site meeting.
5. **Planning Application 22/01865/HOU Installation of 4no. dormer windows (2no to the front and 2no to the rear) Penham House East Street Shepton Montague Wincanton Somerset BA9 8JJ** The applicants, Mr and Mrs Clark had sent their apologies that they were unable to attend the meeting. They had also advised Council that they intend to amend their application to remove the two dormer windows at the rear, leaving only the two at the front. Concern was expressed that the two rear dormers would directly overlook the garden of the adjacent house but members had no objection to the proposed dormer windows on the front. Council resolved to send the following observations to Planning:

Council object to this application as put forward. The proposed rear dormer windows will overlook the garden of the adjacent house resulting in a complete loss of privacy. One dormer in particular would provide a view directly down the neighbour's garden.

However the Parish Council are advised that this application is to be modified to remove the dormers to the rear entirely. In such an event Council would have no objection to dormer windows being installed on the front only.

Council note that the solar panels are to be removed and would like to see these re-located on-site.

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6. **Website:** No-one had so far come forward to volunteer to take over the running of the website. Peter Gane had suggested a simpler website just for the Parish Council as they are the main users and have a legal requirement to publish information on a website. Members felt the look and format of the current website was good and would prefer to keep it as it is. Both the Village Hall Committee and the P.C.C. felt the site was a very useful tool and needed for the community. JH will put up a 'wanted' poster in the pub and various suggestions were made of people who should be approached to take over the webmaster role in a renewed effort to find a replacement for Peter.
7. **Footpaths project:** RE had officially registered himself as the footpaths officer for the parish. He advised that stiles etc. are the responsibility of the landowner and the landowner would be liable if anyone was injured using them. Having said that, most of the stiles in the parish are in need of repair or replacement. Oliver Dowding has 2 gates which require installing.
8. **Community Speed watch:** JS reported that a presentation had been given to CSW volunteers by the Speedwatch co-ordinator Doug. Dan Humphries, PCSO is due next week to carry out the next stage. More volunteers are needed and each will have to complete the on-line training before they are supplied with a hi-viz jacket and cap. At least 3 volunteers are needed for each speedwatch session; one to use the speedgun, one to count the volume of traffic and someone to record car details. CSW has proved very effective in other villages.
9. **New Model Code of Conduct:** was formally adopted by the Parish Council.
10. **Training:** AW to attend Councillor training Parts 1 and 2 – 'Roles and Responsibilities' and 'Finance and Government'. JS to attend 'Responding to Planning Applications'.
11. **Finance:** The form to change bank signatories was completed. Clerk to get OD to sign. AW to attend Lloyds, Gillingham to show ID once form submitted.

Cheques were written in settlement of invoice from Goodings Accountants £90, and invoice for election £186.16.
12. **Risk Assessment:** No further amendments therefore complete and to be added to website.
13. **Correspondence:** None
14. A.o.b. The clerk suggested that dates were agreed in advance for meetings. It was agreed that 4 meetings per year be pre-arranged and extra meetings added in as required. Clerk to send out suggested dates for next 4 quarters.
Paul Rawson of The Newt/Emily Estates to be invited to next meeting. Also new PCSO Dan Humphries.
JS reported that the 30mph signs and the stripes on the road into the village are worn away. JH has submitted photos to SSDC.
15. Open discussion

There being no further business the meeting closed at 8.03pm.

Chairman _____ Date _____

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