

## Bank reconciliation December 2025

This reconciliation should include **all** bank and building society accounts, including short term investment accounts, where the accounts are prepared on a receipts and payments basis, please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Shepton Montague Parish Council

County area (local councils and parish meetings only):

Somerset Council

Dec-25

Prepared by (Name and Role):

Sam Mainstone Clerk/RFO

Date:

08.01.25

**Balance per bank statements as at 31/12/25:**

Unity Trust Bank Current Account 9,864.78

Petty cash float (if applicable)

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Less: any unpresented cheques as at 30/4/25 (enter these as negative numbers)

item 1  
item 2  
item 3  
item 4  
item 8

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Add: any un-banked cash as at 30/4/25

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**Net balances as at 31 December 2025**

9,864.78