

## Bank reconciliation for November 2025

This reconciliation should include **all** bank and building society accounts, including short term investment accounts, where the accounts are prepared on a receipts and payments basis, please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Shepton Montague Parish Council

County area (local councils and parish meetings only):

Somerset Council

**Nov-25**

Prepared by (Name and Role):

Sam Mainstone Clerk/RFO

Date:

18.12.25

**Balance per bank statements as at 30/9/25:**

Unity Trust Bank Current Account **10,373.11**

Petty cash float (if applicable)

£

£

Less: any unpresented cheques as at 30/4/25 (enter these as negative numbers)

item 1  
item 2  
item 3  
item 4  
item 8

Add: any un-banked cash as at 30/4/25

**Net balances as at 30 November 2025**

**10,373.11**