



Clerk: clerk@sheptonmontagueparish.gov.uk

Date: 1 November 2025

COUNCIL SUMMONS AND AGENDA

The next Meeting of Shepton Montague Parish Council will be held on **Thursday 6th November 2025 at **7.00pm** in Shepton Montague Village Hall. Members of the Parish are welcome to attend.**

Open discussion; Opportunity for parish members to comment on agenda items prior to the start of the meeting.

Agenda

25/35; Declarations of interest.

Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the parish council's [Code of Conduct](#) and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later dispensation).

25/36; Approve the minutes of the last [meeting held on 7th August 2025](#) as a true and accurate record of that meeting.

25/37; To receive the Clerk's report and to note any recommendations.

25/38; To receive Somerset Councillors latest report.

25/39; To note the National pay agreement 2025/26: Somerset Council Pay Policy Statement 1st April 2025 circulated in meeting papers.

- a) To consider appropriate pay increase for clerk in line with Somerset Council grade 13 Scale Point 8 (as per contract), raising from current rate of £12.80 per hour to £13.47, and to consider backdating to 1st April 2025.

25/40; To note clerk's hours of work to date since last meeting.

Included in the meeting papers; Clerk's timesheets since May 2025 and to note a total of 2 hours annual leave has been taken.

25/41; To consider proposed draft budget for 2026/27.

25/42; To receive the South East LCN AGM notes 16th July 2025.

25/43; Boreholes; Update from Cllr Sykes.

25/44; To review the 2025 Parish Fete and consider plans for next year.

25/45; CIL spending; To note legislation (The Community Infrastructure Levy Regulations 2010, regulation 59c, and to approve the draft CIL report for return and publishing.

25/46; Defibrillator ; Research information in meeting papers

- a) To consider funding mechanisms and discuss next actions.
- b) To consider/decide 2 separate locations
- c) To consider quotes and decide next steps

25/47; To consider options regarding road safety due to increase in traffic through Higher Shepton

- a) To consider options for purchasing a Speed Indicator Device (SID), review the brochure and discuss next actions.
- b) To consider the process for applying a 20mph speed limit through Higher Shepton and discuss next actions.
- c) To consider supporting a campaign for a roundabout at the A359/A371 junction
- d) If SMPC supports the campaign for a roundabout at the A359/A371 junction, to consider approaching neighboring parishes to combine efforts and to discuss next steps.

25/48; Planning items; To note the following planning applications received since the last meeting:

- a) NOTIFICATION ONLY:

Proposal: Application to discharge the planning obligation dated 12 September 1995 between South Somerset District Council and Robert John Dimond and Christina Dimond pursuant to planning permissions 942826 and 951108 for alterations and conversion of agricultural buildings into 2 No. dwellinghouses

Location: Higher Farm East Street Shepton Montague Wincanton Somerset BA9 8JJ

Applicant: Robert Dimond And Christina Dimond Application Type : Discharge of Planning Obligation Application Number: 25/02344/DPO

25/49; Finance:-

- a) To note the notification of exempt status has been received and acknowledged.
- b) Payments since last meeting; invoices in finance papers.
- c) Review of Bank Reconciliations since last meeting.
- d) To note September Payroll – next due December 25.
- e) To review updated budget to date.
- f) To receive update regarding transfer of bank account from Lloyds to Unity Trust Bank.

25/50; To consider the two routes to follow in order to merge parishes and to consider the next steps.

25/51; To nominate attendance for the 2 NALC events;

- a) [Future Leaders; Attracting young talent to parish and town councils](#)
- b) [Planning for the future; Navigating the new planning framework](#)

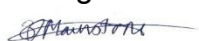
25/52; Agenda items for next meeting

- Review of Policies

25/53; To review meeting schedule for next year; Thursday 22nd Jan, Thursday 7th May, Thursday 18th June “Annual Parish Meeting”, Thursday 20th August, Thursday 19th November.

25/54; Date of next meeting **Thursday 22nd January 2026, please forward any agenda items to the clerk by Monday 8th January 2026.**

Signed



S Mainstone

Parish Clerk

1 November 2025 on behalf of the Council